

Change Management

Price
\$395.00

Duration
1 Day

Delivery Methods
VILT, Private Group

This workshop will give all participants an understanding of how change is implemented and some tools for managing their reactions to change.

Who Should Attend

This workshop will give any leader tools to implement changes more smoothly and to have those changes better accepted.

Agenda

1 - GETTING STARTED

- Introductions

2 - PREPARING FOR CHANGE

- Defining Your Strategy
- Building the Team

3 - IDENTIFYING THE WIFM

- What's in it for Me?
- Building Support

4 - UNDERSTANDING CHANGE

- Influences on Change
- Common Reactions to Change
- Tools to Help the Change Process

5 - MANAGING THE CHANGE

- Change Readiness Audit
- Stakeholder analysis
- Developing a Change Management Plan
- Developing a Communication Plan

- Implementing the Plans

6 - GAINING SUPPORT

- Gathering Data
- Addressing Concerns and Issues
- Evaluating and Adapting

7 - MAKING IT ALL WORTHWHILE

- Leading Status Meetings
- Celebrating Successes
- Sharing the Results and Benefits

8 - USING APPRECIATIVE INQUIRY

- The Four Stages
- The Purposes of Appreciative Inquiry
- Examples and Case Studies

9 - BRINGING PEOPLE TO YOUR SIDE

- A Dash of Emotion
- Plenty of Facts

10 - BUILDING RESILIENCY

- What is Resiliency?
- Why is It Important?
- Five Easy Steps for the Leader and the Individual

11 - BUILDING FLEXIBILITY

- What is Flexibility?
- Why is it Important?
- Five Easy Steps for the Leader and the Individual

12 - WRAPPING UP

- Words from the Wise
- Review of Parking Lot
- Lessons Learned